

Atfal Department Plan 2007 - 2008

<p>Mohtamim: Imran Hayee</p> <p>Motamid: Abdul Naseer</p> <p>Taleem-o-Tarbiyat: Ahmad Malik</p>	<p>Naib Mohtamim I: Umair Ahmed</p> <p>Ishaat: Abulkalam Shoeb</p> <p>Web: Ata-ul-Aleem Choudhary</p>	<p>Naib Mohtamim II: Nasir Rana</p> <p>Tajneed /Maal: Saeed Chaudhry</p> <p>Sports: Awab Manzoor</p>
--	--	---

Department Objectives for Local Nazim Atfal:		
Obj #	Objective Statement	Resources & Guidelines
1	Regularly submit online monthly reports (due on or before the 5 th of each month).	Local Qaid can help you gain access and also train you on how to enter the online reports.
2	Submit your updated Atfal Tajneed by the second quarter at most i.e., by April 30 th 2008. (Preferably, bring the updated atfal tajneed at QRC or give it to your Qaid if you are not coming).	Tajneed Template on which Atfal tajneed needs to be submitted is available on www.mkausa.org/atifal
3	Collect Atfal Chanda in the first two quarters i.e., by April 30 th , 2008.	Atfal Chanda rate and collection procedure are available on www.mkausa.org/atifal
4	Have Afal submit articles for Al-Hilal (a combined quarterly magazine of Atfal and Nisarar that goes to every ahmadi house).	The quarterly themes and deadlines of Al-Hilal magazine as well as the submission procedure is available online. A poster is also available online to help you spread the word around.
5	Have Atfal and their parents know about the new interactive section on www.mkausa.org/atifal where parents can share their challenges, questions and stories with other parents as well as Atfal can share interesting stories, pictures, and videos with other Atfal friends.	The more information including submission procedure and examples of acceptable submissions are available on www.mkausa.org/atifal . Also a poster is available online to help you advertise this new initiative by Atfal department.
6	Arrange regular Atfal Classes either weekly or at least biweekly. (Please note that taleem-o-tarbiyat, sports, chanda collection and Al-Hilal articles could be accommodated using the platform of regular Atfal Classes).	Atfal Class Guidelines and detailed class syllabus including necessary Taleem tests and Tarbiyat survey area available on www.mkausa.org/atifal . In addition, Ijtemah Syllabus (both taleem and Sports competitions) including rules and guidelines are also available on www.mkausa.org/atifal

Important Note: If you want to see how successful you are in achieving above mentioned objectives, you can track your score based upon the scoring guideline on next page (also available on www.mkausa.org/atifal). Please note that this year's best Majalis awards (for small, medium and large Majalis categories) will be given based upon this scoring guideline at the Ijtemah in the following year.

Scoring Guideline for Best Atfal-ul-Ahmadiyya Majlis Award

Objective	Scoring criteria	Maxim Achievable Score
Reporting	10 points for submission of online report every month	120
Atfal Tajneed	Scores obtained if updated tajneed is submitted by: First quarter i.e., by Jan 31, 2008 = 100 Second quarter i.e., by Apr 30, 2008 = 80 Third quarter i.e., by July 31, 2008 = 30 Fourth quarter i.e., by Oct 30, 2008 = 10	100
Atfal Chanda Collection	Scores obtained if the total budgeted Atfal Chanda is collected and reported: on or before April 30, 2008 = 100 on or before May 31, 2008 = 90 on or before June 30, 2008 = 80 on or before July 31, 2008 = 70 on or before Aug 31, 2008 = 60 on or before Sep 30, 2008 = 50 on or before Oct 31, 2008 = 40	100
Al-Hilal Articles submission	Scores for each article submitted for Al-Hilal = 5 <i>There will be 5 additional points for each such article which gets selected for publication in Al-Hilal Magazine</i>	As many as you can
Submissions for Interactive Section on mkausa.org/atifal	Scores for each original item submitted and approved for Publication on www.mkausa.org either by a Tifal or by a parent = 5 There will be additional opportunities to score large sums of points to be announced from time to time on the website. Please check the website frequently to take advantage of such opportunities. The items which Atfal may submit include: an article, a story, a picture, a video or a joke etc. Similarly, the items which parents may submit could include a story, a concern or challenge, a question, or a piece of advice etc. Please check the website for additional examples of submission.	As many as you can

<p style="text-align: center;">Atfal Classes</p>	<p>Holding Regular Atfal Classes: Scores obtained for each month if at least two Atfal classes are held = 10</p> <p>Please note that if a field trip is arranged in any given month then there will be additional 10 points for such a month. Please note that field trip can replace one of the two classes and could include a trip to a museum, a farm house, or to another majlis for a joint event including any sports event etc.</p> <p>Administering Quarterly Tarbiyat Surveys: A simple Tarbiyat Survey will be provided to track the tarbiyyat trend of Atfal-ul-Ahmadiyya which will be required to be administered each quarter.</p> <p>Scores obtained if the number of returned surveys (% based upon Tajneed numbers) are: 50 – 100% = 25 points for each quarter 25 – 50 % = 15 points for each quarter 10 – 25% = 10 points for each quarter</p> <p>Administering the Atfal Taleem Tests: The Taleem Syllabus is provided for 4 different age groups i.e., Levels 1, 2, 3 and 4. Levels 1 and 2 are for Miyar-e-Saghir and Levels 3 and 4 are for Miyar-e-Kabir. Although, there is a suggested guideline that a particular level is for a particular age group, in fact a Tifal of any age could follow the syllabus of any level if he is not familiar with the material suggested in that level. Once, a Tifal passes a particular Level, he can jump on to the next level.</p> <p>Scores obtained if a given percentage of Atfal passes a test: 50 – 100% = 100 points 25 – 50 % = 60 points 10 – 25% = 30 points</p>	<p>120 + As many as you can</p> <p style="text-align: center;">75</p> <p style="text-align: center;">100</p>
<p style="text-align: center;">Annual Ijtemah</p>	<p>Participation: Scores obtained if a given percentage of Atfal in a Majlis attends the national Ijtemah: 50 – 100% attendance = 60 25 – 50% attendance = 40 10 – 25% attendance = 20 If at least one member attends = 10</p> <p>Competitions (Both Taleem and Sports) Scores obtained per winner in an individual competition = 10 Scores obtained per winner in a team competition = 5</p>	<p style="text-align: center;">60</p> <p style="text-align: center;">As many as you can</p>

Please note that the same scoring system will be used for small, medium and large majalis because (i) small Majalis are competing against small majlais and so on and (ii) it may be difficult for a small Majlis to get more points in one category as opposed to large Majlis but may be relatively easier to get more points in another category.