

2018-2019 Department Plan

In person Seminar at National Ijtema						TBD
In person seminar at regional Ijtema						TBD
Finding a regional subject matter expert to help teach skills						Q1, Q2, Q3, and Q4

Local Implementation (Monthly Reporting Questions - questions cannot change throughout the year)

1.	Number of non-student unemployed khuddam, what are their Name and contact information
2.	Number of underemployed Khuddam, what are their Name and contact information
3.	Number of khuddam who have acquired a skill, craft or trade this month, what are their Name and contact information

Key Dates (add more as necessary)

Nov 1st, 18	Start of MKA Year
TBD	In person seminar at National Ijtema
TBD	In person seminar at Regional Ijtema

Communication Plan (add more as necessary)

Mohtamim to Local	Monthly feedback on reports
Local to Regional Nazim	Expected to attend Monthly Call
Mohtamim to RQ	Issues will be escalated when necessary
Mohtamim to Regional Nazim	Monthly call before Regional Nazim's call to local

Success Factors (add more as necessary)

What should a Local Nazim do to contribute toward the National Goals?	<ul style="list-style-type: none"> Push Khuddam to learn a new skill. Submit Monthly report. Spread the word of different events by the department.
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	Help underemployed and unemployed khuddam to find job with the help of SOT National team.
How can a Local Motamid obtain the “How-To” Guide for the dept goals?	Qaideen Handbook: https://hafiz.mkausa.org/article-categories/qaid-handbook/ Meeting Agenda: https://www.mkausa.org/meeting Hafiz: https://hafiz.mkausa.org
What other Local Majalis have done to be successful?	Communicate via multiple methods: text, phone and email. Have outings with khuddam.
Who should a Local nazim call for help?	Mohtamim MKA USA. Regional Nazim.

Other References (websites, Quran, literature, etc.)

<ol style="list-style-type: none"> 1) Download Telegram and join proper group chats 2) https://careers.mkausa.org/webinar-archive/ 3) https://careers.mkausa.org/contact-us/ 4) http://www.mkausa.org/departments/sanat-o-tijarat/ 5) https://careers.mkausa.org/
<p>Reports submission: https://www.mkausa.org/reports Monthly Meeting Resources: https://www.mkausa.org/meeting MKA Constitution: https://www.mkausa.org/download/15430/ Hafiz: https://hafiz.mkausa.org Video Conference Call options like Zoom, uberconference</p>
<p>يَا أَيُّهَا الَّذِينَ آمَنُوا لَا تَأْكُلُوا أَمْوَالِكُمْ بِيَدٍ بَاطِلٍ إِلَّا أَنْ تَكُونَ تِجَارَةً عَنْ تَرَاضٍ مِّنْكُمْ وَلَا تَقْتُلُوا أَنْفُسَكُمْ إِنَّ اللَّهَ كَانَ بِكُمْ رَحِيمًا (٣٠)</p> <p style="text-align: right;">ENGLISH</p> <p>O ye who believe! devour not your property among yourselves by unlawful means, except that <i>you earn</i> by trade with mutual consent And kill not yourselves. Surely, Allah is Merciful to you</p>