

2018-2019 Department Plan

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Department Goals (This is from a Muhtamim's perspective)

1.	<p>Qaid and I: Establishing and cultivating connections with every khadim in the USA.</p> <p>Working with tajneed department to get a list of all khuddam in the USA and between the Qaid and local amila meet each khuddam at their homes or neutral location and develop a bond.</p> <p>Document notes from meeting and find the needs and issues facing the khuddam so that a customized tarbiyyat plan can be implemented.</p>
2.	Visit two majlis per region to conduct Tarbiyyat Camp on contemporary topics that are impacting the members.
3.	Salat attendance: Encourage all local Amila members read congregation prayers at the mosque or salat center at least 5 times a week; excluding juma prayer. The progress will be tracked throughout the year.
4.	Friday Sermon: Have khuddam listen to Huzoor (aba) Khutba by promoting the live links, summaries, and MKA podcast. Goal is to increase the listenership to 50% of the khuddam and track it through a quarterly survey.
5.	Monthly Tarbiyyat Presentations: Goal is to have 75% of all majalis present and discuss the tarbiyyat presentation at the monthly general meeting.

Local Implementation (Monthly Reporting Questions - questions cannot change throughout the year)

1.	Did you present the monthly Tarbiyyat presentation to khuddam?
2.	Did the Qaid write a letter to Huzoor (aba) this month?
3.	Number of new khuddam that the Qaid or local MKA Amila has met this month
4.	Did you fill in the Salat Survey?

Communication Plan (add more as necessary)

Muhtatmim to Local	Telegram group, reporting feedback, local visits
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Local to Muhtatmim	Expected to implement plans and report monthly
Muhtatmim to RQ	Regular communication to make sure region is achieving targets

Success Factors (add more as necessary)

What should a Local Nazim do to contribute toward the National Goals?	Make a relationship with every khadim in your majlis no matter how far
How can a Local Nazim obtain the “How-To” Guide for the dept goals?	Will be available for FQC inshallah
What other Local Majalis have done to be successful?	Find Amila members who may a relationship with a khadim and bring to a mosque event
Who should a Local Nazim call for help?	Moht tarbiyyat

Other References (websites, Quran, literature, etc.)

Big Ambition:

1. Reach every Khadim in the USA
 1. Using tajneed department data, make an effort to establish or strengthen relationship with every khadim in the majlis. This to include in-person meetings through the expansion of the Qaid and I initiative. This will help make the connections and allow the department to cater the tarbiyyat plans according to the need.
 2. The data will be tracked in an excel document that each majlis will update regularly as meetings happen. This will assist with tracking and ensuring that nobody is missed.
 3. This is also correspond with our Shura proposal of Lost Sheep
2. National weekend Tarbiyyat camps
 1. The national tarbiyyat team will contact Regional Qaid sb for their suggestion of each two majlis they will like our team to visit
 2. We will team up with other NAM if they would like to attend our event
 3. Our goal is meet the Khuddam and hear from them and understand where their

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hearts are

3. Prayers for local Amila

1. Our goal is have every local amila member read congregation prayers at least three times a week by the end of the fiscal year

Other activities:

1. Qaideen and Local Amila

1. Engage with the local tarbiyyat secretary to ensure he has the tool to succeed
2. Have a telegram group with the whole team
3. Conduct monthly calls with all local team member

2. Presentation and Podcast

1. Create presentation with social issues that the youth may be facing that is a challenge
2. Conducting audio podcast that correspondence with the presentation for more information

3. Age 18-25

1. We will create a telegram group for people at the age of 18-25 that will help create a brotherhood with the next generation and ensure they have questions and their brothers can come and help them answer them

4. Rista Nata

1. Continue to guide khuddam with the process of Rista Nata

5. Letters to Huzur

1. Encourage khuddam write letters to Huzur every month

6. Other telegram groups

1. Help the youth understand other telegram groups in which they can feel a sense of identity with the Jammah
2. Continue to support Huzur khutba and prayers to ensure the youth know where the rope of Allah is

Kutba; Essence of Tarbiyyat, July 15, 2016

“I have mentioned at many occasions that if the training department becomes active, the work of many other departments is accomplished all by itself. With the elevation in the standard of training of the members of Jama'at, the work of other department will become easier. As an example, the work of the finance secretary will become easier, the work of the secretary of internal affairs will become easier, the work of the outreach secretary will become easier. Same way of other departments: work of Qada will become easier.”

لَيْسَ الْبِرَّ أَنْ تُولُوا وَجُوهَكُمْ قِبَلَ الْمَشْرِقِ وَالْمَغْرِبِ وَلَكِنَّ الْبِرَّ مَنْ آمَنَ بِاللَّهِ وَالْيَوْمِ الْآخِرِ وَالْمَلَائِكَةِ وَالْكِتَابِ وَالنَّبِيِّينَ
وَآتَى الْمَالَ عَلَى حُبِّ ذَوِي الْقُرْبَىٰ وَالْيَتَامَىٰ وَالْمَسْكِينِ وَابْنَ السَّبِيلِ وَالسَّائِلِينَ وَفِي الرِّقَابِ وَأَقَامَ الصَّلَاةَ وَآتَى
الزَّكَاةَ وَالْمُؤْتُونَ بِعَهْدِهِمْ إِذَا عَاهَدُوا وَالصَّادِقِينَ فِي الْبَأْسَاءِ وَالصَّرَاءِ وَحِينَ الْبَأْسِ أُولَئِكَ الَّذِينَ صَدَقُوا ۗ
أُولَئِكَ هُمُ الْمُتَّقُونَ (١٧٨)

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It is not righteousness that you turn your faces to the East or the West, but truly righteous is he who believes in Allah and the Last Day and the angels and the Book and the Prophets, and spends his money for love of Him, on the kindred and the orphans and the needy and the wayfarer and those who ask for charity, and for ransoming the captives; and who observes Prayer and pays the Zakat; and those who fulfil their promise when they have made one, and the patient in poverty and afflictions and the steadfast in time of war; it is these who have proved truthful and it is these who are the God-fearing. (2:178)

يَا أَيُّهَا الَّذِينَ آمَنُوا لِمَ تَقُولُونَ مَا لَا تَفْعَلُونَ (٣)

ENGLISH

O ye who believe! why do you say what you do not do? (61:3)

وَ عِبَادُ الرَّحْمَنِ الَّذِينَ يَمْشُونَ عَلَى الْأَرْضِ بَوْنًا وَإِذَا خَاطَبَهُمُ الْجَاهِلُونَ قَالُوا سَلَامًا (٦٤)

ENGLISH

And the servants of the Gracious God are those who walk on the earth in a dignified manner, and when the ignorant address them, they say, 'Peace!' (25:54)