

2020-2021 Department Plan

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Department Goals (This is from a Muhtamim's perspective)

1.	Encourage participation in the Taleem course, created around the theme for the year “ Uswa Husana ” – [The Year will be broken down into 12 topics (1 per month) that addresses the Prophet’s (saw) character and how it can be used to solve a specific issue faced by our youth (each month will cover a different and specific issue)] Activities include a.) Short videos presenting Hadith, Sunnah, Seerat of the Holy Prophet (saw) (twice per week) b.) Video Lectures discussing the application of before mentioned content in modern life (monthly) c.) Quizzes (monthly)
2.	Present the Monthly Taleem Slides/Discussion Questions built around the Monthly Topic/Theme being addressed by the Uswa Husana Series at the Local General Body Meeting,
3.	Encourage Khuddam to download and begin using the MKA Strive App (designed to be an interactive and dynamic syllabus for Khuddam)
4.	Share daily knowledge excerpts, released thrice a day, through the Daily Knowledge telegram channel (Daily Dua, Daily Hadith, Daily Excerpt from Ruhani Khazain)

GOALS IN DETAIL (This is from Local Majlis perspective)

Goal	Target (to be used for Alme-e-Inami)			National Target	Funding	Due Date
	Small	Medium	Large			
Ensure Khudam are participating in, and completing the activities associated with, the Uswa Husana Series	33% Quiz Completion	33% Quiz Completion	33% Quiz Completion	1,000 Khuddam Participating	n/A	Monthly
Present the Monthly Taleem Slides/Presentation/Video at the Local General Body Meeting and Analyze the Discussion Questions	12	12	12	12 Monthly Taleem Presentations done in all Majalis	n/A	Monthly

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Encourage Khuddam to download and begin using the MKA Strive App	25% of Khuddam Registered	25% of Khuddam Registered	25% of Khuddam Registered	1,000 Registered Khuddam	n/A	Monthly

Local Implementation (Monthly Reporting Questions - questions cannot change throughout the year)

1.	How many Khudam took the Monthly “Uswa Husana” Series Quiz?
2.	Did you present the Monthly MKA Taleem Presentation/Slides during your monthly general body meeting and analyze the discussion questions thereafter?
3.	How many Khuddam have downloaded and registered for the MKA Strive App

Key Dates (add more as necessary)

Nov 1st, 20	Start of MKA Year
Dec 1-2, 18	Fazl-e-Umar Qaideen Conference
	In person National Amila Meetings
TBD	Majlis-e-Shura

Communication Plan (add more as necessary)

Muhtatmim to Local	Bi-Monthly, 1 on 1 Personal Call with Mohtamim or a Naib Mohtamim; monthly feedback on reports
Local to Muhtatmim	Expected to submit monthly reports and update National team during Bi-Monthly calls on goal progress
Muhtatmim to RQ	Issues will be escalated when necessary
Mohtamim to Regional Nazim	Bi-Weekly 1 on 1 Personal Call with Mohtamim; monthly feedback on reports sent from all local majalis in the region
Regional Nazim to Local Nazim	Bi-Weekly 1 on 1 Personal Call with Regional Nazim; feedback on reports and progress as received and instructed by the National Taleem team

Success Factors (add more as necessary)

What should a Local Nazim do to contribute toward the National Goals?	Local Nazimeen should encourage Khudam to participate in the “ Uswa Husana ” Series, Download the MKA Strive App, and share excerpts from the MKA Daily Knowledge channel in local chats and encourage
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	Khuddam to join.
How can a Local Nazim obtain the “How-To” Guide for the dept goals?	Local Nazimeen should reach out to their Regional Nazimeen and the National Taleem team
What other Local Majalis have done to be successful?	Lead by example, all Nazimeen and Qaideen should participate in the Taleem Initiatives and reach out to Khudam 1 on 1 and encourage them participate. Build connection with Khudam and express the importance of increasing in spiritual knowledge
Who should a Local Nazim call for help?	Local Nazimeen should call their Regional Nazim for help and elevate to National Team if necessary

Other References (websites, Quran, literature, etc.)

<ol style="list-style-type: none">1) Download Telegram and join proper group chats2) Submit 100% of reports3) Regional Qaideen are following up with their Qaideen4) Departments are sending content for meetings5) Qaideen are using their @mkausa.org accounts)
Reports submission: https://www.mkausa.org/reports Monthly Meeting Resources: https://www.mkausa.org/meeting MKA Constitution: Hafiz: https://hafiz.mkausa.org