

2020-2021 Department Plan

Department: Waqar-e-Amal

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Department Goals (This is from a Muhtamim's perspective)

1.	Track all Waqar-e-Amal hours and participation with a goal of 30,000 man-hours cleaning & maintaining our Mosques & or Mission Houses.
2.	Promote the dignity of manual labor across all Majlis by presenting examples / excerpts of Waqar-e-Amal activities or examples of Jama'at pioneers.

GOALS IN DETAIL (This is from Local Majlis perspective)

Goal	Target <i>(to be used for Alme-e-Inami)</i>			National Target	Funding	Due Date
	Small	Medium	Large			
Track WeA hours and participation	160hours 35%	400hours 35%	1066hours 35%	30,000 hours	Local Majlis funds if needed	Monthly
Monthly Mosque maintenance and clean ups	18+ 50%	24+ 50%	30+ 50%	1500 Mosque cleanups per year	Local Majlis funds if needed	Monthly
How many unique Khuddam participated in W-e-A activity for first time in last rolling 12 months	5+ 15%	10+ 15%	15+ 15%			Monthly

2020-2021 Department Plan

Local Implementation (Monthly Reporting Questions - questions cannot change throughout the year)

1.	Was a mosque / mission house cleanup / maintenance performed this month? (provide details including the date and what was done)
2.	How many Khuddam participated in WeA this month & how many hours were spent cleaning & maintaining the mosque / mission house (count each Khadim once even if they participate more than once a month)
3.	Number of unique Khuddam participated in Mosque clean up this month that have not helped within last rolling 12 months?
4.	Number of Other Waqare Amal hours? (Non-mosque cleanup related)

Key Dates (add more as necessary)

Nov 1st, 20	Start of MKA Year
Dec 31st 2021 / Jan 1st 2021	New Year cleaning event: Clean your city.
Feb 1st 2021	1 st QTR evaluate progress of Mosque WeA
May 1st 2021	2 nd QTR evaluate progress of Mosque WeA
Aug 1st 2021	3 rd QTR evaluate progress of Mosque WeA
Bi-Monthly	Share extracts of WeA work done by Jama'at pioneers.
Oct 31st 2021	End of MKA Year

Communication Plan (add more as necessary)

Muhtatmim to Local	Telegram group, reporting feedback,
Muhtatmim to RN	Regular communication to make sure region is achieving targets
RN to Local	Regular communication to make sure region is achieving targets
Local to RN / Muhtatmim	Expected to implement plans and report monthly
Muhtatmim to RQ	Quarterly feedback to make sure region is achieving targets

Success Factors (add more as necessary)

Who should a Local Nazim call for help?	Mohtamim WeA & Regional Nazim
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What should a Local Nazim do to contribute toward the National Goals?	<ul style="list-style-type: none"> - Lead by example - Be proactive in organizing the monthly WeA activities. - Work with Qaid to identify Khuddam that have not helped with WeA over past 12 months.
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2020-2021 Department Plan

Other References (websites, Quran, literature, etc.)

[22:27]



وَاذْبُوْا اَنْ لَا تُشْرِكُوْا بِ شَيْءٍ وَّطَهِّرْ بَيْتِيَ لِلطَّائِفِيْنَ وَالْقَائِمِيْنَ وَالرُّكَّعِ السُّجُوْدِ ﴿٢٧﴾

ENGLISH

And remember the time when We assigned to Abraham the site of the House and said, 'Associate not anything with Me, and keep My House clean for those who perform the circuits, and those who stand up and those who bow down and fall prostrate in Prayers;

[89:25]



يَقُوْلُ يَلِيْتَنِيْ قَدَّمْتُ لِحَيَاتِيْ ﴿٢٥﴾

ENGLISH

He will say, 'O would that I had sent on some good works for my life here!'

اردو

[9:105]



وَقُلْ اَعْمَلُوا فَسَيَرَى اللّٰهُ عَمَلَكُمْ وَرَسُولُهُ وَالْمُؤْمِنُوْنَ ۗ وَسَتُرَدُّوْنَ اِلَىٰ عِلْمِ الْغَيْبِ وَالشَّهَادَةِ ﴿١٠٥﴾

ENGLISH

And say, 'Work, and Allah will surely see your work and also His Messenger and the believers. And you shall be brought back to Him Who knows the unseen and the seen; then He will tell you what you used to do.'

اردو